

Governors State University

Civil Service Senate

Minutes

Tuesday, October 13, 2015

11:00 a.m. – Room D1496

Meeting was called to order at 11:05am by Sheryl Jones-Harper. Roll call was done by Joyce Giroux.

	Present	Excused	Absent		Present	Excused	Absent
Paula Cosenza (2016)	X			Shaniqua Jones (2017)	X		
Candace Dade (2016)	X			Sheryl Jones-Harper (2016)	X		
Dennis Dent (2016)	X			Sandi Kawanna (2016)		X	
Melody Easterling (2017)			X	Audrey McIntyre (2016)	X		
				Susie Morris (2017)	X		
Dorothea Franklin (2016)	X			Eric Nicholson (2016)	X		
Kathleen Frossard-Fisher (2017)	X			Gina Ragland (2016)	X		
LaSheena Fuller (2016)	X			Senator Opening			
Joyce Giroux (2016)	X			Raquel Rios-Aguirre (2016)	X		
Adrienne Gray (2017)		X		Karen Sinwelski (2017)		X	
Melissa Hill (2017)	X			Senator Opening			
Lynette Johnson (2017)	X			Sabrina Slocum (2017)	X		
				Merri Wilkerson (2017)	X		

Guests: Dr. Ann Vendrely, Associate Provost, and Jackie Small, Advancement

Approval of Minutes: The September 2015 minutes were reviewed by all; Merri Wilkerson made a motion to approve the minutes; Dorothea Franklin 2nd the motion; all voted in favor by voice vote. Motion carried; September minutes were approved.

Guest Report: Dr. Ann Vendrely stated that the Higher Learning Commission (HLC) will be visiting the University for 5 days next February, 2016 for a mid-cycle review of GSU's accreditation. The Provost's office is now preparing the 1st version of the report for HLC to send to them by the end of October, 2015. The HLC may request to meet with some Civil Service Senate members regarding governance at that time. Ms. Jackie Small spoke to us about the kick-off of the Campus Community Campaign, starting on October 20, 2015. The goal for 2015 is to raise \$100,000. She is asking everyone to contribute at least

5% more over their last year's contribution. She was also soliciting volunteers from each department to help with the campaign and to raise awareness.

Committee Reports:

1. **Governance Committee – Eric Nicholson** Eric stated that there are 2 openings to fill in the Civil Service Senate, and requested that everyone ask their co-workers to see if anyone would be interested in joining the senate. Also, the vice-president position was recently vacated by Latonia Richmond and that a new v.p. needs to be voted in. Sheryl requested that everyone give it some thought and to let her know if they are interested.
2. **Correspondence Committee – LaSheena Fuller** LaSheena reported that bereavement plants were sent out for Vickie Wright's Dad and Katie Frossard Fisher's Grandma. LaSheena is in the process of updating the CSS website and the Fall winners of the CPA Tickets were announced via email. She and Merri Wilkerson are also working on the CSS newsletter; they are planning to send it out to civil service employees via email in the next few weeks.
3. **Financial Committee – Gina Ragland** Gina requested approval for entertainment expenses for the CSS Day in December, \$350.00 for a Comedian and \$200.00 donation for a local high school band to perform. Sheryl entertained a motion to approve the request; Joyce Giroux made the 1st motion to approve and Audrey McIntyre 2nd the motion. All voted in favor, motion carried. Gina then mentioned that business cards were ordered for the Council of Council Attendees and name tags for the new senators were ordered.
4. **Affairs Committee – Gina Ragland/LaSheena Fuller** Gina reported that the vendor fair will be held on November 19 in the Hall of Governors and that there will be a Taffy Apple sale on October 29. Please save the date for the CSS Day-December 9, 11am -3pm.
5. **Employees of the Month Report – Raquel Rios** Raquel reported that the August and September EOM winners were announced, nominees for October are underway.
6. **EAC Report – Ann Jaso** No report this month.
7. **Educational Assistance Fund Report – Candace Dade** Candace Dade agreed to chair the committee in the interim due to Latonia Richmond's departure. No report at this time.
8. **PRC/PBAC/BOT-Administration Meeting- Sheryl Jones Harper** Sheryl attended the recent BOT meeting; the trustees agreed to begin researching a preliminary architectural plan for Phase II of Prairie Place. There is currently a spending and new hire freeze at GSU, and all travel will be approved on an as needed basis.

Old Business: None

New Business: Sheryl announced that there will be a SUAA Meeting in Engbretson Hall on Oct. 15, at 12:00 pm, featured speaker will be Timothy Tackett, Program Director for SUAA.

Adjournment: Sheryl made a motion to adjourn the meeting. Eric Nicholson agreed, Merri Wilkerson seconded the motion. All voted in favor by voice vote. Motion carried. Meeting adjourned at 12:15 p.m.